



2021

# MINUTES

## WP 6 PROJECT MANAGEMENT

### DEV 6.2 PROJECT MEETINGS

The meeting was organized by the University of Montenegro

**Development of Regional Joint Master Program in Maritime Environmental  
Protection and Management – MEP&M**

Project no. 619239-EPP-1-2020-1-ME-EPPKA2-CBHE-JP

**PMB meeting via Zoom application**

**December 21<sup>st</sup>, 2021**

**Organized by: University of Montenegro, Montenegro**

**Minutes**

**Discussion items**

**Discussion item: Overview of realized activities in 2021:**

Minutes from last PMB meeting were adopted.

Prof. Dr. Danilo Nikolić (UoM) went through the activities realized in 2021. Some of the deliverables are late. He suggested to the consortium to together speed up the activities. It included the creation of questionnaires for WP1 regarding DEV1.2. He stated the postponement of the activities within DEV1.3, because it depends on the realization of DEV1.2.

Moreover, partners need to start with planning activities of WP2.

WP3 is generally related to the purchase of the equipment and e-books. Also, the trainings for DEV3.4 are going well.

Regarding WP4, WP5, and WP6, we are on time and with very good achievement.

**Discussion item: Plan of activities in 2022:**

Prof. Nikolić pointed forward on the finalization of WP1 deliverables and to give best efforts on that. He emphasized the beginning of WP2 (developing teaching materials, master program curricula, e-lectures, and the accreditation of joint master program) and finalization of WP3 (complete the equipment tender and finish the related trainings of program partner HEIs).

Prof. Nikolić paid attention to the promotional and dissemination activities done so far. The visibility of the Erasmus+ program is obvious and achieved.

Prof. Dr. Osman Metalla (AMUD) said that regarding GAP analysis, they sent the results of the questionnaires to the colleagues of UV. Regarding the accreditation process, they have not received the information from the university yet. For the e-learning, they need to think about the equipment that will be applicable to purchase within the project.

The next period we should think about the courses within master program, confirmed Prof. Nikolić. On the other hand, the next training of environmental protection will be organized and Prof. Dr. Ana Macias (UCA\_S) will inform the partner countries HEIs about the date and time of the realization. Prof. Nikolić concluded that there are three main deliverables that need to be achieved soon: DEV1.2, DEV1.3 (in January), and DEV3.1 (until 14<sup>th</sup> July 2022).

Rezarta Sinanaliaj (UV) asked about promotional materials. She also recalled all partners to share information on the project through social networks. MSc Maja Škurić (UoM)



confirmed that according to the feedback from the colleagues from Eco Centar Dolphin, we will have the design of the promo material at the beginning of 2022.

Mr. Javier Izquierdo (UCA\_S) wanted to know the detail plan of the organization of trainings that needed to be provided by UCA\_S. Since the COVID-19 situation is still active, the trainings will be obviously organized via online. Prof. Nikolić is personally very satisfied in trainings organized up to now, and wishes to be performed as well in the future. Trainings are always on time.

In the end, Prof. Nikolić again emphasized the procedure of the joint master program accreditation.

*Minutes adopted in the first reporting period (M21).*



## Agenda



### Development of Regional Joint Master Program in Maritime Environmental Protection and Management – MEP&M

#### PMB Meeting

University of Montenegro  
21/12/2021 - Online Meeting

#### Link for the meeting:

<https://us02web.zoom.us/j/85745263122?pwd=bTVrRWwhJK3pWK3BnUkVaSUo4aHE3UT09>  
Meeting ID: 857 4526 3122  
Passcode: 444122

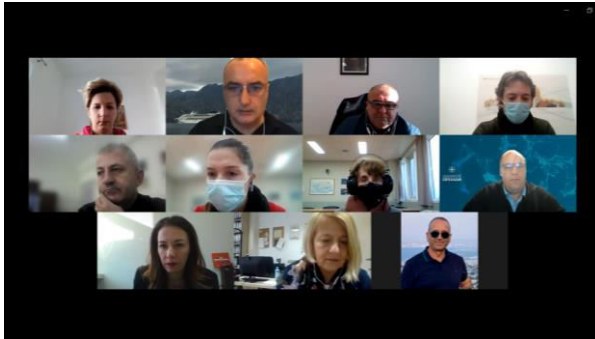
## Agenda

**Tuesday, 21<sup>st</sup> December 2021 – Moderator: Prof. Dr. Danilo Nikolic**

- 09:00 – 09:15 University of Montenegro (UoM): Official opening
- 09:15 – 09:45 UoM: Overview of realized activities in 2021
- 09:45 – 10:15 UoM: Plan of activities in 2022
- 10:15 – 11:00 Discussion
- 11.00 Closure of the meeting



### Photos from the meeting

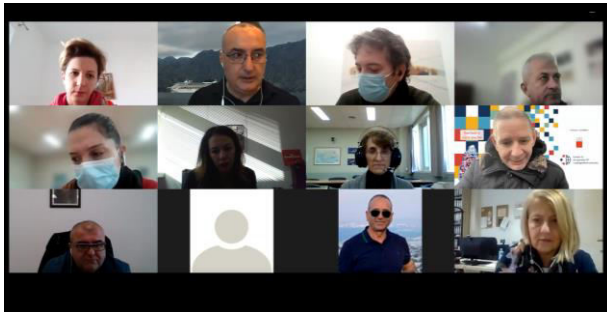


**Activities in 2021 (2/2)**

Co-funded by the Erasmus+ Programme of the European Union

Ref.nr	Activities Title	weeks	Months														
			M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12			
Qpln 4.1	Establishment of Quality Assurance (QA) body	1		1X													
Qpln 4.2	Development and implementation of Internal Quality Control and Monitoring Plan	10			1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X
Diso 5.1	Development and implementation of (dissemination and exploitation plans)	11		1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X
Diso 5.2	Website of the project and social media accounts	11		1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X
Diso 5.3	Dissemination products and materials	11		1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X
Diso 5.4	Dissemination and exploitation events	11		1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X
Diso 5.5	Development of exploitation roadmap	11		1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X
Diso 5.6	Exploring possibilities for continuation of the cooperation with the EU partners	11		1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X
Mngt 6.1	Establishment of Project management structures	3	1X	2X													
Mngt 6.2	Project meetings	12	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X
Mngt 6.3	Day-to-day management of the project activities	12	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X

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